



**C4-Concerned Citizens for Custer County
"Keeping Custer County Special"
PO Box 862
Westcliffe, Colorado 81252**

**Custer County Commissioners
PO Box 150
Westcliffe, Co 81252**

6September 2007

Dear Commissioners,

The purpose of this letter is to recommend that you tape record your BOCC meetings. There are multiple advantages stemming from taping the meetings such as:

- **Keeping an accurate historical record so that there would be no dispute regarding decisions and the supporting discussions.**
- **Documenting meeting decisions in the form of minutes would be much easier than working from hand written notes.**
- **An indirect value is that discussions tend to be more precise and succinct when people know their comments are being recorded. That could lead to shorter meetings and improved productivity.**

BOCC meeting tapes could be kept for some reasonable period. At least four years is recommended so that tapes would be on-hand to cover the normal four year service period for an elected commissioner. The minimal costs associated with taping would be easily outweighed by the advantage of having totally accurate records available documenting discussions and decisions.

As you know, the County is already taping the Planning Commission and Board of Zoning Adjustment meetings so the equipment and experience factor already exist in the County.

**Joe Arbuckle
C4 Chairman**

FOR THE BOARD: